



Keep your cash. You earned it!

The City of Chicago offers free, confidential tax help at locations across Chicago from late January through mid-April in partnership with Ladder Up. Trained volunteer tax preparers can assist you in completing and electronically filing Federal and Illinois tax returns for tax year 2019 and, in some cases, for prior years. Also find out if you qualify for the Earned Income Tax Credit (EITC), Child Tax Credit (CTC), and other tax credits!

Who is eligible for free tax help?

- Families earning up to \$56,000 annually
- Individuals earning up to \$30,000 annually
- Taxpayers who need to file amendments (Form 1040X and/or Form IL-1040-X) must call (312) 588-6900 to make an appointment during March or during a special summer session. Priority will be given to current-year returns during the regular tax season (February–April).

Who is not eligible for free tax help? Those taxpayers who:

- Have income from rental property
- Filed for bankruptcy in the year they wish to file
- Received Form 1099-A (Acquisition or Abandonment of Secured Property)
- There are also other, less common situations that are out of scope. If you are unsure whether or not Ladder Up can prepare your return, please leave a message at (312) 409-1555 with details of your tax situation or check Ladder Up's website: www.goladderup.org/TAP

What to bring to a tax site

PERSONAL INFORMATION

- ✓ **Original Social Security card** or Individual Taxpayer Identification Number (ITIN) for yourself, your spouse, and ALL other individuals listed on your tax return
- ✓ A valid form of **photo ID** (for you and your spouse if you are filing a joint return)
- ✓ **Bank routing and account numbers** for your savings account, checking account, and/or prepaid card
- ✓ Verification of **health insurance** if purchased through the Marketplace (Form 1095-A)
- ✓ Copy of previous year's tax return, if available
- ✓ **If Married Filing Jointly, BOTH spouses must be present** to have the return prepared

YEAR-END INCOME STATEMENTS

- ✓ **W-2** for each job
- ✓ **1099-MISC or 1099-K** for Self-Employment income, such as ride-share driving with Uber/Lyft
- ✓ **1099 Forms** for retirement, Social Security, unemployment, interest, dividends, stock sales, and miscellaneous income

EXPENSES AND CREDITS

- ✓ Record of **educational expenses** you paid for children in grades K-12
- ✓ **Tuition expenses paid** for you or your child to attend college or university (Form 1098-T or similar document)
- ✓ **Student loan interest** paid (Form 1098-E)
- ✓ **Childcare expenses:** Provider name, address, and tax ID or Social Security number
- ✓ **Homeowners:** Mortgage interest (Form 1098) and real estate taxes paid
- ✓ Job-related expenses (if you are self-employed)

For more information, visit www.taxprepchicago.org or www.goladderup.org/TAP.
You can call 3-1-1 to find the nearest tax site and (312) 409-1555 to leave a message for Ladder Up.

2020 Free Tax Assistance

The tax filing deadline is Wednesday, April 15, 2020

Unless noted as an appointment-only site, tax preparation is offered on a first-come, first-served basis. Sites will close when they reach capacity, which may be much earlier than the publicized closing time, so please arrive early.

To make an appointment at an appointment-only sites (noted below with a *), please call (312) 588-6900 or visit www.goladderup.org/ locations. If you need to amend your return, you must make an appointment for March. Priority will be given to current-year returns during February-April.

LOOP

Loop: Harold Washington Library | 400 S State, 7th floor

Mon–Thurs 11 AM–7 PM (Feb 3–Apr 15)

Fri & Sat 10 AM–1 PM (Feb 1–Apr 11)

Closed Feb 12, Feb 17, Mar 2

Also open Jan 28–30 11 AM–5 PM

NORTH

Uptown: Truman College | 1145 W Wilson, Cafeteria

Mon–Thurs 1 PM–7 PM (Jan 30–Apr 15)

Sat 9 AM–12 PM (Feb 1–Apr 4)

Closed Feb 17, Apr 9, Apr 11

NORTHWEST

Humboldt Park: Chicago Public Library – Richard M Daley | 733 N Kedzie

Sat 10 AM–1 PM (Feb 1–Apr 11)

***Logan Square: WIC Food Center | 3110 W Armitage**

Sat 9 AM–12 PM (Feb 1–Apr 11)

*Appointment-only site

Hermosa: WIC Food Center | 4620 W Diversey

Mon & Wed 1 PM–7 PM (Feb 3–Apr 15)

Sat 9 AM–12 PM (Feb 1–Apr 11)

Closed Feb 17

Dunning: Wilbur Wright College | 4300 N Narragansett

Fri 10 AM–4 PM (Feb 7–Apr 3)

Sat 9 AM–12 PM (Feb 1–Apr 4)

Closed Apr 10, Apr 11

WEST

Austin: Chicago Public Library – Austin | 5615 W Race

Sat 10 AM–1 PM (Feb 1–Apr 11)

North Lawndale: UCAN | 3605 W Fillmore

Mon 4 PM–7 PM (Feb 3–Apr 13)

Sat 9 AM–2 PM (Feb 1–Apr 11)

SOUTH

Auburn Gresham: Chicago Public Library – Thurgood Marshall | 7506 S Racine

Thurs 11AM–4PM (Feb 6–Apr 9)

Sat 10 AM–1 PM (Feb 1–Apr 11)

Closed Mar 5, Mar 7, Mar 12, Mar 14

Also open Jan 25

Bronzeville: Chicago Public Library – Chicago Bee | 3647 S State

Tues 11 AM–4 PM (Feb 4–Apr 7)

Sat 10 AM–1 PM (Feb 1–Apr 11)

Closed Apr 14

Englewood: Kennedy-King College | 6343 S Halsted (Building W), Room W254

Wed 10 AM–4 PM (Feb 5–Apr 8)

Sat 9 AM–12 PM (Feb 1–Apr 11)

Closed Apr 15

Pullman: Olive-Harvey College | 10001 S Woodlawn

Fri 10 AM–4 PM (Feb 7–Apr 3)

Sat 9 AM–12 PM (Feb 1–Apr 4)

Closed Apr 10, Apr 11

SOUTHWEST

Pilsen: Benito Juarez Community Academy | 1450 W Cermak

Sat 9 AM–12 PM (Feb 1–Apr 4)

Closed Apr 11

Also open Jan 25

Brighton Park: Greater Chicago Food Depository | 4100 W Ann Lurie

Tues 1 PM–7 PM (Feb 4–Apr 14)

Sat 9 AM–12 PM (Feb 1–Apr 11)

Also open Jan 25